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வெளிநாட்டு வளங்கள் திணைக்களம்
Department of External Resources

இதல், துணைத்துறைகள் மற்றும் பொருளாதார அமைச்சு
தேசியத் திட்டமிடல் மற்றும் பொருளாதார அமைச்சு
செயலகம் (3 ஆம் மாடி), த. பெ. இல. 277, கொழும்பு 00100, இலங்கை
Ministry of Finance, Planning and Economic Development
The Secretariat (3rd Floor), P.O. Box 277, Colombo 00100, Sri Lanka

Website: www.erd.gov.lk

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எனது இல
My No

TA/CHI/B/06/26

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உமது இல
Your No

13 JUL 2026

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திகதி
Date

25th June 2026

Attn: Officer In-Charge Foreign Trainings

Secretary

Ministry of Public Administration, Provincial Councils and Local Government

Seminar on Standardization in the Infrastructure and Logistics Sector for Sri Lanka Officials, From 11th to 24th August 2026, In China.

The Economic and Commercial Office of the Embassy of the People's Republic of China (PRC) in Sri Lanka has invited nominations from eligible Government officials for the above training programme. The relevant course details are enclosed herewith for your kind reference.

You are kindly requested to instruct the relevant officials to disseminate this information among the Ministry; Provincial, District and Institutes gazetted under the purview of your Ministry. In this regard, it would be appreciated if the most suitable four (04) nominations, meeting all stipulated eligibility criteria, could be submitted to the Department of External Resources (ERD) before 02.00 p.m. on 17th July 2026.

Please note that the deadline will be strictly adhered to, and applications received after the specified time, or those submitted without the required documentation, will not be considered under any circumstances. Each nomination should be accompanied by the following documents:

- Nomination Letter from the Ministry (covering letter with the recommendation)
- Duly completed Application Form (computer fill-in edition), downloadable from www.erd.gov.lk
- Soft copy of the completed Application Form in Word format, with an inserted electronic passport-size photograph (to be emailed to TA_Division@erd.gov.lk)
- Physical Examination Form (attached photo) (downloadable from www.erd.gov.lk)
- One colour scanned copy of the detailed pages of the passport (passport must be valid for at least six months from the commencement date of the programme)
- Duly completed ERD Form (Kindly ensure that the new ERD form, available for download on www.erd.gov.lk, is used.)

Any discrepancies in names of the nominees across different documents may lead to administrative issues and complications in processing the application. Therefore, we kindly advice the nominees to use the name exactly as it appears in their passports in all documentation related to the programme

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பணிப்பாளர் தளபதி
Director General

94-11-2484693

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அலுவலகம்
Office

94-11-2484500
94-11-2484600

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தொலைபேசி
Fax

94-11-2447633
94-11-2387153

Nominating Institutions are kindly requested to ensure that all nominations are in full conformity with the provisions of TA Circular No. 2013/2014 of the Ministry of Finance, Planning and Economic Development dated 24th October 2013. Institutions are further encouraged to exercise due diligence in reviewing applications prior to submission, so as to ensure compliance with the stipulated requirements, thereby facilitating the timely processing of nominations and avoiding any potential delays or the loss of valuable training opportunities.

Please be informed that ERD will forward the original applications to the Embassy of the People's Republic of China for the purpose of selection, and copies of the applications will not be retained. Accordingly, applicants are advised to keep copies for their own reference.

The final selection of candidates rests solely with the Government of China. In this context, it is emphasized that the submission of an application does not, in itself, guarantee selection for the programme.

It is expected that nominations are made with due consideration to the relevance of the course content to the nominees' current roles and responsibilities, ensuring that the knowledge and skills acquired will be both meaningful and applicable. The nominating Ministry/Institution shall bear responsibility for ensuring appropriate alignment between the training programme and the nominee's functional duties. Furthermore, upon completion of the programme, the respective Ministry/Institution is expected to take appropriate measures to effectively utilize the knowledge and exposure gained, with a view to enhancing institutional capacity and performance.

You are kindly requested to ensure that the number of nominations submitted does not exceed the number specified above. If nominations exceeding the specified number are submitted in a single covering letter, ERD will select the required number based on the sequence in which the names appear in the covering letter. In the event that nominations are submitted through multiple covering letters bearing different dates, priority will be given to the covering letter received first. Where covering letters bear the same date, the required nominations will be selected at random. Accordingly, in order to avoid such situations, you are kindly requested to submit only the number of nominations specified in this letter.

Please be informed that the following guidelines provided by the Embassy of the People's Republic of China in Sri Lanka apply to the programme. Adhering to these guidelines is crucial for a successful application and participation in the programme.

- **Reapplication Policy:** Officers who have completed any training programme sponsored by the Government of China are not eligible to apply for another programme within two years of completion. The two-year eligibility period is calculated based on the commencement dates of the two programmes. This requirement is imposed by the Government of China with an intention to provide more officials with the opportunity to participate in training programmes. Therefore, this requirement will be strictly enforced and applications submitted in contrary to this policy may result in extended restrictions on future eligibility.
- **Age Criteria:** Officers at Director General Level must be under 50 years of age, and officers at Director Level must be under 45 years of age.
- **Post-Programme Requirement:** Selected participants are required to submit a study report and feedback form to ERD within one month of completing the programme, outlining key learnings, outcomes, and recommendations.

Please be informed that once selections are confirmed, nominees are expected to honour their acceptance and refrain from withdrawing except under exceptional and unavoidable circumstances. As these training opportunities are extended for the benefit of the country, withdrawals after selection adversely affect Sri Lanka's standing and result in the loss of valuable training slots, while depriving other deserving officers of the opportunity. Accordingly, both nominees and respective Ministries/organizations are kindly requested to ensure that applications are submitted only with a firm commitment to participate.

Please note that the Government of China will cover the following expenses for participants:

- Roundtrip international air tickets and local transportation
- Accommodation and Meals
- Personal accident insurance during the training
- Medical expenses for emergencies during the training
- A daily allowance

If nominations are not received from your institution within the stipulated timeframe, it will be presumed that your institution does not wish to submit any nominations for this programme.

Your cooperation and prompt action in this regard are greatly appreciated.



Tharanga Liyanage
Additional Director General
for Director General