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**විදේශ සම්පත් දෙපාර්තමේන්තුව**  
**வெளிநாட்டு வளங்கள் திணைக்களம்**  
**Department of External Resources**

22 JUL 2024  
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මදුල්, ආර්ථික ස්ථායීකරණ සහ ජාතික ප්‍රතිපත්ති අමාත්‍යාංශය  
 මහලේකම් කාර්යාලය (3වැනි මහල), තැ.පෙ. 277, කොළඹ 00100, ශ්‍රී ලංකාව  
 நிதி, பொருளாதார உறுதிப்படுத்துகை மற்றும் தேசியக் கொள்கைகள் அமைச்சு  
 செயலகம் (3ஆம் மாடி), த. பெ. இல. 277, கொழும்பு 00100, இலங்கை

Ministry of Finance, Economic Stabilization and National Policies  
 The Secretariat(3rd Floor), P.O. Box 277, Colombo 00100, Sri Lanka

Web Site:www.erd.gov.lk

e-mail:info@erd.gov.lk

මගේ අංකය  
 எனது இல  
 My No

TA/JICA/S/49/24

ඔබේ අංකය  
 உமது இல  
 Your No

දිනය  
 திகதி  
 Date

16th July 2024

Secretary / Ministry of Health

Secretary / Ministry of Public Administration, Home Affairs, Provincial Councils and Local Government

Attn: Officer In-charge of Foreign Trainings

Dear Sir,

**JICA Knowledge Co-Creation Program: Health Systems Management – Leadership and Governance  
 (In Japan)**

**In Japan from 13<sup>th</sup> January 2025 to 01<sup>st</sup> February 2025**

*To web*

This has reference to the above training programme offered by the Japan International Cooperation Agency (JICA) for the eligible Government officials of Sri Lanka. The Application Form can be downloaded from the website at the External Resources Department (ERD).

We would highly appreciate, if necessary action can be taken to send suitable nominations from the relevant institutions under the purview of your ministry for the above program. Each of the nominees has to submit two sets of applications along with the following documents;

1. Nomination letter of the line ministry
2. For each of the nominee; two sets of duly filled Application Form for "JICA Knowledge Co-Creation Programme" – New official Application Form can be downloaded from ERD public website ([www.erd.gov.lk](http://www.erd.gov.lk)). Please note that hand written applications will not be accepted.
3. Copy of the Nominee's English Score Sheet, if available(e.g. TOEFL, TOEIC, IELTS)
4. Copy of the Passport (if available)
5. Job Report: to be submitted with the application form. Fill in Annex 1 of this General Information
6. Duly filled ERD Form (Available at ERD public website, [www.erd.gov.lk](http://www.erd.gov.lk))

Please note that only the duly completed applications received by ERD before 2.00 p.m. on 04<sup>th</sup> November 2024, with the line ministry covering letter and other relevant documents as stipulated above, will be processed.

We would highly appreciate if the nominations are sent considering the relevancy of the programme to the relevant nominee.

Further, we wish to inform you that officials already trained under a JICA programme will not be qualified for another JICA training programme within five (5) years of such training.

Your early response in this regard is highly appreciated

Yours faithfully,

W.D.R. Crishantha  
 Director / Technical Assistance  
 for Director General

Copies to: Chief Secretaries, All Provincial Council } Pl. send nominations with recommendations of the relevant line Ministry.

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 பணிப்பாளர் நாயகம்  
 Director General

94-11-2484693

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 அலுவலகம்  
 Office

94-11-2484500  
 94-11-2484600

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 தொலைநகல்  
 Fax

94-11-2447633  
 94-11-2387153  
 94-11-2434876