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இலங்கை அபிவிருத்தி நிர்வாக அமைச்சு

SRI LANKA INSTITUTE OF DEVELOPMENT ADMINISTRATION
(Ministry of Public Services, Provincial Councils & Local Government)



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28/10, මලලසේකර මාවත, කොළඹ 07, ශ්‍රී ලංකාව

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My No: SLIDA/5/17/09/D104/1/2023

20 October 2023

Secretaries of Ministries/ Chief Secretaries of Provincial Councils
Heads of Departments/ CEOs of State Owned Enterprises
District Secretaries
Divisional Secretaries

Dear Sir/Madam,

CALLING APPLICATIONS FOR ENGLISH LANGUAGE COURSES –2023/2024

We are pleased to inform you that SLIDA is currently accepting applications for the following professional English courses.

1. Diploma in Professional Communication
2. Diploma in Professional English
3. Certificate in English for Careers
4. Speech craft Training programme with Toastmasters International

The summary of each course are mentioned overleaf. The information, brochures and applications can be downloaded from the SLIDA website www.slida.lk. Scanned copies of the completed applications, recommended by the head of the department should be sent to language@slida.gov.lk by 30 November 2023. Classes are scheduled to start in December 2023.

For further information, please contact the Centre for Language Studies of SLIDA during office hours on 011-5980261 / 262.

Thank you.

Yours faithfully

Nalaka Karuwewe
Director General

	Course Name	Course Fee	Duration	Held On
01.	Diploma in Professional Communication	150,000/-	40 Weeks	<ul style="list-style-type: none"> ▪ Every Sunday From 9.00 a.m. to 4.00 p.m.
02.	Diploma in Professional English	92,000/-	1 Year	<ul style="list-style-type: none"> ▪ Every Saturdays From 8.30 a.m. to 3.30 p.m. ▪ Weekdays (Mon+Wed) From 5.00 p.m. to 8.00 p.m.
03.	Certificate in English for Careers	46,000/-	6 Months	<ul style="list-style-type: none"> ▪ Every Sundays From 8.30 a.m. to 3.30 p.m. ▪ Weekdays (Two days) From 5.00 p.m. to 8.00 p.m. ▪ Weekdays (Full day) From 9.00 a.m. to 4.00 p.m.
04.	Speech craft Training programme with Toastmasters International	30,000/-	10 Days	<ul style="list-style-type: none"> ▪ Once a week From 5.00 p.m. to 7.00 p.m.